

**PNC/MLA Board Meeting, Wednesday, May 05, 2010**

<b>Meeting Start Time: 1:00 PM Pacific</b>		<b>Meeting End Time: 3:00PM Pacific</b>	
<b>Location: Web meeting using Dimdim and Skype</b> <a href="#">PNC/MLAWebsite</a> <a href="#">Bylaws</a> <a href="#">MAP</a>			
<b>Members Present:</b> Noelle Harling, Chair Sally Bremner, Membership Secretary Judith Hayes, Treasurer Valerie Lawrence, Recording Secretary Kathy Murray, Past Chair Leilani St. Anna, Ex-Officio as Chair, Publications Cte. Laurel Egan, Chair Elect			
<b>Members Absent:</b> Kim Granath, Chapter Council Representative; Rose Relevo, Chapter Council Alternate			
<b>MINUTES</b>			
<b>Subject</b>	<b>Discussion</b>	<b>Follow-Up/Action</b>	<b>Responsibility</b>
<b>I. Call to Order</b>			
<b>II. Review of Minutes of Board Meeting from February 25, 2010</b>	Minutes of the meeting of February 25, 2010 were amended and approved.		
<b>III. Additions to the Agenda</b>			

<b>IV. EXECUTIVE BOARD REPORTS AND RELATED ISSUES</b>			
<b>Subject</b>	<b>Discussion</b>	<b>Follow-Up/Action</b>	<b>Responsibility</b>
<b>a) Treasurer's Report –</b> Judith Hayes	Judith presented treasury reports comparing 2008 and 2009. The 2009 Planning Committee has not yet submitted a report from the 2009 meeting. The net fiscal loss from 2009 will be approximately \$17,000 but Judith will know more after the 2009 meeting report is received.		
	The 2010 committee will need to allow for the RegOnline fee when setting meeting registration fees. For 2010 memberships, Judith will initiate a separate line item to account for RegOnline fees in the Treasurer's report.  2010 budget is still being developed.	Post a 2010 budget to Google Groups by the end of May	Judith
	Archival treasury reports will be retrieved to inform a Board discussion about what portion of our expenses are covered by dues, which may lead to a discussion about a potential dues increase.	Get archival treasurer's reports from Janet	Leilani
<b>b) Membership Committee –</b> Sally Bremner	See report. Membership is now 177 (compared to 117 at this time last year). About 20 have not renewed.		

<p><b>c) Chapter Council –</b> Rose Revelo</p>	<p>No report due to Rose’s absence. Noelle relayed that only one member applied for a Chapter Round Table scholarship.</p>		
<p><b>V. Committee Reports</b></p>			
<p><b>a) MLA Nominating Committee results</b></p>	<p>Dolores is now on the Nominating Committee due to a resignation.</p>		
<p><b>b) Group Purchasing</b> i) Pam Spickelmier</p>	<p>Pam is unable to communicate via Skype. Kathy spoke to Pam &amp; outlined what committee needs to do. She sent Pam an Excel spreadsheet from 2004 that gave some historical data. Committee reviewed and are proposing revisions to the committee charge. The Board reviewed the proposal and made a minor amendment.</p>		
	<p>Judith moved to accept the newly presented charge as Board has amended; seconded by Kathy. Board approved unanimously.</p>	<p>Notify Pam of minor amendment and Board acceptance.</p>	<p>Noelle</p>
<p>ii) Judith Hayes</p>	<p>Judith has received no response from repeated requests to Marcy for historical group purchasing information.</p>	<p>Upload revised charge to website</p>	<p>Noelle will forward to Pam; Leilani will upload to website.</p>

	Christian has looked for historical information from Ovid on several computers and has not located any.		
<b>VI. Old Business</b>			
<b>a) 2009 annual meeting final report – status</b>	Discussed in item IV a) above.		
<b>b) MAP – status/review</b>	Chapter MAP is current as posted.		
<b>c) Procedure Manual – documents and status</b>	Recommend removing this from task list. Board agrees we will not pursue this task.		
<b>d) Responsibility Manual – status</b>	Leilani has not updated the Responsibility Manual in a long time. Recommend each committee chair review their section of the Responsibility Manual, update their sections, and forward updates to Leilani for posting on the website.	Contact committee chairs requesting review of committee charges and either confirmation of review or submission of updates to committee charge by end of May	Noelle
		Update committee charges on website; notify Board of changes as they are made	Leilani

<p><b>e) Blog – progress and feedback</b></p>	<p>Blog is up and running and posts are appearing regularly. Board members were asked to share their reaction to the number and type of posts with the Publications committee.</p>		<p>ALL</p>
<p><b>f) Promotion/advocacy “mini-grants” – status</b></p>	<p>Deferred.</p>		
<p><b>VII. New Business</b></p>			
<p><b>a) Annual Meeting, i) 2010 update – Dolores Judkins, Todd Hannon</b></p>	<p>Todd presented a tentative schedule. CE presenters have all verbally agreed though written agreements have not been signed yet. Christian mentioned EBSCO possibly sponsoring a structured wine tasting before the banquet. Christian has also suggested holding a silent auction to raise funds to go ½ to a PNC scholarship fund and ½ to MercyCorps. Members will supply the auction items.</p> <p>Vendor committee is using Sponsorship Levels this year (Platinum, Gold etc.) as well as levying vendor fees.</p> <p>A preliminary budget has been developed. The committee has not needed the PNC seed money yet but will ask for it if they need it. CE figures are not included in this preliminary budget because CE is</p>		

<p><b>b) MAP contest: winners and logistics of awarding gift cards</b></p> <p><b>c) PNC notecards – status</b></p> <p><b>d) Dimdim testing so far</b></p> <p>VIII. Adjourn</p>	<p>expected to be self-supporting. All CE classes will be offered at the hotel; for any hands-on classes, attendees will be asked to bring their own laptops or OHSU will provide some loaners.</p> <p>The program will include a break-out discussion following a panel on library research. The break-out will be designed to also serve as a “mixer” to help newer people make connections with longer-term members; this will take place on Monday morning.</p> <p>The Board asked the committee to include “Facebook” as a choice in the registration form options of how attendees learned about the meeting.</p> <p>Deferred.</p> <p>Deferred.</p> <p>One month left on Chapter trial of Dimdim; can continue month-to-month or decide whether to try a different application. Board consensus is that Dimdim is a limited success so far.</p>	<p>Revisit during the first week of June.</p>	
<p>May 2010 meeting was adjourned at ~ 3:00 pm Wednesday, May 05, 2010. Val will post the minutes to Google Groups for Board Members’ feedback.</p>			

